



YWCA
HUNTER REGION INC

YWCA HUNTER VACATION CARE – APRIL 2020

BOOKING & EXCURSION PERMISSION FORM

24 Dawson Street
Cooks Hill NSW 2300
02 4929 2954

info@ywcahunterregion.org.au
www.ywcahunterregion.org.au
ABN 72 582 209 745

Child 1	
Child 2	
Child 3	
Child 4	

Contact during vacation care hours (this number MUST be contactable whilst children are at the centre)	
Name	
Mobile	

Day	Activity	Details	Please bring	Cost	Select
Tuesday 14 April	In-House	Hop into Easter Join us for lots of Easter themed activities... Easter egg hunt, games and craft, with hot cross buns for afternoon tea. \$1 per child will be donated to Wires Wildlife Rescue.	<ul style="list-style-type: none"> • Morning tea • Lunch • Afternoon tea (only if your child does not like hot cross buns) • Water bottle • Hat 	\$60	Child 1 <input type="checkbox"/> Child 2 <input type="checkbox"/> Child 3 <input type="checkbox"/> Child 4 <input type="checkbox"/>
Wednesday 15 April	Excursion	Trolls World Tour (G) movie Poppy and Branch discover that they are but one of six different troll tribes scattered over six different lands, each devoted to six different kinds of music. Venue: Event Cinemas, Glendale Transport: Charter bus. Depart Y at 11.00am; Return Y at 2.45pm. Snack: A drink & snack provided at the cinema. Anticipated ratios - 1 staff:10 children	<ul style="list-style-type: none"> • Wear a red shirt • Morning tea • Lunch • Afternoon tea • Water bottle • Hat 	\$78	Child 1 <input type="checkbox"/> Child 2 <input type="checkbox"/> Child 3 <input type="checkbox"/> Child 4 <input type="checkbox"/>
Thursday 16 April	Inursion	Into the Wild with Crocodile Encounters A variety of animals including pythons, lizards, bearded dragons, freshwater turtles and a saltwater crocodile will be visiting us today!	<ul style="list-style-type: none"> • Morning tea • Lunch • Afternoon tea • Water bottle • Hat 	\$70	Child 1 <input type="checkbox"/> Child 2 <input type="checkbox"/> Child 3 <input type="checkbox"/> Child 4 <input type="checkbox"/>
Friday 17 April	Excursion	Stockton Fun Ride Children will catch the ferry across to Stockton and enjoy a leisurely scoot or ride along the waterfront. Bring your own bike or scooter (if possible). Venue: Stockton foreshore/Griffith Park Transport: Walking & ferry. Depart Y at 9.15am; Return Y at 3.15pm. Snack: Hot chips provided at park. Anticipated ratios - 1 staff:10 children ARRIVE BY 8.45AM TODAY Please note: Helmets are mandatory No helmet = No riding	<ul style="list-style-type: none"> • Wear a red shirt • Wear enclosed shoes • Bike or scooter • Helmet mandatory (clearly labelled with child's name) • Shin/kneepads optional • Morning tea • Lunch • Afternoon tea • Water bottle • Hat 	\$63	Child 1 <input type="checkbox"/> Child 2 <input type="checkbox"/> Child 3 <input type="checkbox"/> Child 4 <input type="checkbox"/>

Monday 20 April	In-House	Where's Wally? Join us for a day of Where's Wally themed games, arts, craft and cooking!	<ul style="list-style-type: none"> • Morning tea • Lunch • Afternoon tea • Water bottle • Hat 	\$55	Child 1 <input type="checkbox"/> Child 2 <input type="checkbox"/> Child 3 <input type="checkbox"/> Child 4 <input type="checkbox"/>
Tuesday 21 April	Excursion	Onward (PG) movie Set in a suburban fantasy world, two teenage elf brothers embark on a quest to discover if there is still magic out there. Venue: Event Cinemas, Glendale Transport: Charter bus. Depart Y at 11.00am; Return Y at 2.45pm. Snack: A drink & snack provided at the cinema. Anticipated ratios - 1 staff:10 children	<ul style="list-style-type: none"> • Wear a red shirt • Morning tea • Lunch • Afternoon tea • Water bottle • Hat 	\$78	Child 1 <input type="checkbox"/> Child 2 <input type="checkbox"/> Child 3 <input type="checkbox"/> Child 4 <input type="checkbox"/>
Wednesday 22 April	Excursion	Let's Get Arty Follow the trail to discover some amazing street art including murals, pillars & electrical boxes through the Civic area. Children will also create their own artwork to take home. Venue: Darby St, Civic Precinct Transport: Walking. Depart Y at 12.30pm; Return Y at 3.00pm. Anticipated ratios – 1 staff:10 children	<ul style="list-style-type: none"> • Wear a red shirt • Wear enclosed shoes • Morning tea • Lunch • Afternoon tea • Water bottle • Hat 	\$60	Child 1 <input type="checkbox"/> Child 2 <input type="checkbox"/> Child 3 <input type="checkbox"/> Child 4 <input type="checkbox"/>
Thursday 23 April	In-House	Around the World in 80 days Join us to explore different cities and cultures of the world. Afternoon tea provided, children will prepare their own pastry.	<ul style="list-style-type: none"> • Morning tea • Lunch • Afternoon tea (only if your child does not like pastry) • Water bottle • Hat 	\$55	Child 1 <input type="checkbox"/> Child 2 <input type="checkbox"/> Child 3 <input type="checkbox"/> Child 4 <input type="checkbox"/>
Friday 24 April	Excursion	Anzac Walk Kids will complete the famous "Newcastle Memorial Walk", then head to Empire Park for lunch. Venue: Newcastle Memorial Walk & Bridge / Empire Park, Bar Beach Transport: Walking & public bus. Depart Y at 9.30am; Return Y at 2.45pm. Lunch: Hot dogs provided for lunch. Anticipated ratios – 1 staff:10 children ARRIVE BY 9.00AM TODAY	<ul style="list-style-type: none"> • Wear a red shirt • Wear enclosed shoes • Morning tea • Lunch (only if your child does not like hot dogs) • Afternoon tea • Water bottle • Hat 	\$63	Child 1 <input type="checkbox"/> Child 2 <input type="checkbox"/> Child 3 <input type="checkbox"/> Child 4 <input type="checkbox"/>

DROP OFF / COLLECTION TIMES

Please advise what time you intend to drop off and collect your child/ren each day. This information will be used to determine our staffing according to ratios.

7.30-8.00am <input type="checkbox"/>	8.00-8.30am <input type="checkbox"/>	8.30-9.00am <input type="checkbox"/>	9.00-9.30am <input type="checkbox"/>		
3.00-3.30pm <input type="checkbox"/>	3.30-4.00pm <input type="checkbox"/>	4.00-4.30pm <input type="checkbox"/>	4.30-5.00pm <input type="checkbox"/>	5.00-5.30pm <input type="checkbox"/>	5.30-6.00pm <input type="checkbox"/>

AUTHORISATION AND APPROVAL (PERMISSION)

I give permission for my child/ren to attend/take part in the above activities and excursions.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I have read and acknowledge the details of the excursions above. I also acknowledge and accept that every care will be taken of my child/ren during excursions and agree to encourage them to be responsible at all times and follow the instructions of vacation care staff.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I give permission for my child/ren to attend outings in the local area, including (but not limited to) visits to Centennial Park, which may be incorporated in the vacation care program on any given day without prior notice.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I understand that my child/ren will either be catching a bus or walking to the excursions, and that the program may change without notice.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I understand that if I have booked my child/ren in on a day with an excursion planned, my child/ren <u>must</u> attend that excursion. I also understand that for easy group identification my child/ren must wear a red shirt.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I understand care is provided on a casual basis and is available between the hours of 7.30am-6pm, week days during school holidays.		Yes <input type="checkbox"/> No <input type="checkbox"/>
Whilst all possible care of my child/rens equipment will be taken, I accept that any equipment/belongings brought to the centre is the responsibility of my child/ren. I will clearly label my childs belongings.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I agree to notify the centre before 9am, if my child is going to be absent on a day that they are booked in. I acknowledge that changes to bookings are only available by selecting an alternative day of care, if vacancies are available (within the current vacation care period). Changes to bookings must be received by our office by 2pm on the day before the vacation care booking. <u>Booking cancellations are not accepted.</u> All non-attendance will be deemed as 'absent' and fees will apply.		Yes <input type="checkbox"/> No <input type="checkbox"/>
My child will arrive at least 40 minutes prior to departure time for excursions.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I understand that a risk assessment has been prepared and is available at the service for each of the above excursions. Ratios have been set according to the national regulations and risk assessments indicate where alternative ratios are warranted. Ratios are 1 staff:15 children when onsite.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I have read the Vacation Care Family Information brochure.		Yes <input type="checkbox"/> No <input type="checkbox"/>
Vacation Care is required for work related reasons.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I understand that YWCA Hunter Region Inc has developed a Quality Improvement Plan, under the National Quality Framework for childcare, which is available in the office for viewing.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I understand that all information contained in my enrolment & booking forms is regarded as confidential and will only be viewed by primary contact staff. All personal information is kept secure per Privacy Act 1988.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I authorise YWCA Hunter Region Inc. to disclose my Child's Personal Information to NSW Department of Education and Communities. I understand that the Department will only use or disclose such personal information relating to my child as permitted under applicable privacy laws including the Privacy and Personal Information Protection Act 1998 (NSW).		Yes <input type="checkbox"/> No <input type="checkbox"/>
I agree to have my child/ren signed in and out on the appropriate devices at the centre on arrival and departure each day they attend the centre.		Yes <input type="checkbox"/> No <input type="checkbox"/>
By completing & returning this form, I am indicating my acceptance to these terms and conditions. I agree to pay all fees within 7 days from the date of invoice issue, to the YWCA Hunter Region Inc, as per policy stated in the Vacation Care Family Information brochure. I understand costs are outlined above on the Booking & Excursion Permission form, costs vary each holiday period, starting from \$55 per child per day (before CCS applied). I understand that a \$20 administration charge is incurred if my invoice is not paid by the due date. I understand an annual family administration fee of \$15 is charged at the start of each calendar year, or upon initial registration if during the year. I understand that if I do not pay these fees, I am responsible and agree to pay for all associated debt recovery costs.		
Name (print)		
Signature		Date